



*Tribal Secretary
Monthly Report*

September 2013

Submitted by: Ida M. Riggins



**Pit River Tribal Secretary
Monthly Report September 2013
Task/Projects**

Action Items:

1. Monthly Enrollment Files

Tribal Secretary Contact Information:

Phone Calls into the office:	109
Walk in Members:	11
Dept. of Justice Clients:	5
Other Agencies Assistance:	10
PR Tribal Social Services:	11

Progeny Accessed:

PR Tribal Social Services Accessed:	23 Files
Tribal Secretary Accessed:	44 Files

Pit River Tribal Land Files:

Completed the listing of all Land Files for Tribal Council for review.

Completed the California Indian Game Transportation Tag Issuance Report Form:

Filed a report FG 1553 (Rev. 1/12) September 18, 2013 to Kathie Kline Special Permits Unit

Received the new Tags on September 23, 2013 (50 Tickets)

Issued 3 Tags for September