

**Pit River Tribal Office**  
36970 Park Ave  
Burney, CA 96013  
www.pitrivertribe.org



**Human Resources Dept.**  
Toll-Free: 1-877-279-9097  
Phone: 1(530)335-5421 ext. 1208  
Fax: 1(530)335-3140

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Ajumawi • Aporige • Astariwi • Atsugewi • Atwamsini • Hammawi • Hewisedawi • Illmawi • Itsatawi • Kosealekte • Madesi

Agnes Gonzalez Tribal Chairperson	Mickey Gemmill Jr. Tribal Vice Chairman	Tracy Eleck Tribal Secretary	Brandy McDaniels Tribal Treasurer	Lawrence Cantrell Sergeant-At-Arms	Jolee George Recording Secretary
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## OFFICE OF HUMAN RESOURCES

### JOB ANNOUNCEMENT Burney and Alturas *Seasonal*

Title: Roads Technician  
Classification: Non- Exempt/Full time and Seasonal  
Salary: Range \$15.00 to \$20.00/hour Depending on experience and qualifications  
Reports To: Roads Coordinator  
Department: Roads

#### Position and Location

The Pit River Roads Department is taking applications for seasonal full-time Roads Technician to work out of the Burney and Alturas Offices. Various work projects will be located within the Tribe's 100-mile square area or locations determined by Roads Coordinator.

#### Duties to Include

- Operates a variety of trucks (with manual and automatic transmissions), heavy equipment, power and hand tools in accordance with all safety regulations and procedures; learns to maintain vehicles and equipment according to Pit River Tribe Roads Standards.
- Performs traffic control and flagging activities as needed; follows safety rules and regulations on all work zone and flagging sites, including placing signs, barricades, traffic cones and other warning devices; duties may vary according to job assignment.
- Performs basic road repair and maintenance tasks; reports safety hazards and traffic problems.
- Performs manual labor assignments as needed, guardrail and foliage maintenance; snow and debris removal.
- Responds to emergencies as directed and performs tasks in the interest of public safety and property protection during emergencies.

**Note: Pit River Tribal Preference.** This position requires an awareness and deep appreciation of Indian traditions, customs, and socioeconomic need. It requires the ability, at all times, to meet and deal effectively in

contacts with Indian people and organizations. This requires tact, courtesy, confidentiality, discretions, resourcefulness, and good judgment in handling sensitive issues.

***The Pit River Tribe is an Equal Opportunity employer*** and actively encourages application from all persons regardless of race, color religion, sex, age, national origin, marital status, or ancestry, sexual orientation, sensory, mental, physical, or other non-disqualifying disability. Tribal Member Preference and or Native Preference: Preference in hiring is given to qualified American Indians in accordance with the Indian Preference Act (Title25, US Code, Chapter 14, Sub Chapter V, Section 472 & 473).

**MUST PASS A PRE-EMPLOYMENT DRUG TEST AND REFERENCE CHECK.**

You may down load an application off the Pit River Tribes website at <http://pitrivertribe.org/tribal-employment/>  
Drop off your application at the Tribal Administration office located at 36970 Park Ave, Burney, CA 96013 or mail. You can also fax the application to 530-335-3140 in care of HR. Questions about the application process can be sent to:  
Elizabeth Sato, Human Resources Director  
Tribal Administration  
36970 Park Avenue, Burney, California 96013  
(530)335-5421, (530)335-3140 Fax  
[hr@pitrivertribe.org](mailto:hr@pitrivertribe.org), <http://pitrivertribe.org/>

Acknowledgement: This position description is intended to provide an overview of the requirements of the position. It is not necessarily inclusive and the position may require other essential and/or non-essential functions, tasks, duties, or responsibilities not listed herein. Management reserves the right to add, modify, or exclude any essential requirement at any time with or without notice. Nothing in this position description, or by the completion of any requirement of the job by the employee, is intended to create a contract of employment of any type.

**Job Posted on: March 5, 2019**

**Job Closing Date: By 5 p.m. closing of Business Day, March 18, 2019**