Position Description

**Position Title:** Public Water Systems (PWS) Water Operator Trainee  
**Department:** Public Water Systems  
**Reports To:** Public Water System Coordinator  
**Status:** Part-Time (3 hours per week, minimum)  
**Pay:** $15.00 hourly  

**Summary:** This is an entry-level position as the person hired will be trained by the Public Water Systems Coordinator to perform basic operation and maintenance of the XL Reservation Public Water System.

**Responsibilities:**
- Weekly inspection of treatment building/100,000 gal Water storage tank  
- Monitor battery voltage for SCADA (Supervisory Control and Data Acquisition) equipment  
- Record keeping; log sheets  
- Maintain adequate CL2 (Chlorine) solution tank levels  
- Monitor CL2 (Chlorine) residual at dedicated sample sites  
- Regularly exercise backup generator  
- Regularly exercise gate valves  
- Annual hydrant flush  
- Collect monthly meter readings and forward to AR@FINANCE  
- Minor electrical/plumbing troubleshooting  
- Yard maintenance: Well/Pump house, storage tank yards (weed eating etc.)  
- Notify emergency contacts in the event of water outages

**Qualifications:**
- Must be 18 years of age  
- Must be able to pass a background check  
- Must be willing to submit to a pre-employment drug screening  
- Must possess a valid Drivers License

**Physical, Environmental and Intellectual Conditions:**
- Must be able to work in sometimes treacherous surroundings
Note: This position requires an awareness and deep appreciation of Indian traditions, customs, and socioeconomic need. It requires the ability, at all times, to meet and deal effectively in contacts with Indian people and organizations. This requires tact, courtesy, confidentiality, discretions, resourcefulness, and good judgment in handling sensitive issues. The Pit River Tribe is an Equal Opportunity employer and actively encourages application from all persons regardless of race, color religion, sex, age, national origin, marital status, or ancestry, sexual orientation, sensory, mental, physical, or other non-disqualifying disability. Native Preference: Preference in hiring is given to qualified American Indians in accordance with the Indian Preference Act (Title25, US Code, Chapter 14, Sub Chapter V, Section 472 & 473).

Acknowledgement: This position description is intended to provide an overview of the requirements of the position. It is not necessarily inclusive and the position may require other essential and/or non-essential functions, tasks, duties, or responsibilities not listed herein. Management reserves the right to add, modify, or exclude any essential requirement at any time with or without notice. Nothing in this position description, or by the completion of any requirement of the job by the employee, is intended to create a contract of employment of any type.

Contact:
Human Resources Department
36970 Park Avenue Burney, California 96013
(530)335-5421 ext. 1210
(530)335-3140 Fax
receptionist@pitrivertribe.org
http://pitrivertribe.org/