

**Pit River Tribal Office**  
36970 Park Ave  
Burney, CA 96013  
[www.pitrivertribe.org](http://www.pitrivertribe.org)



**Human Resources Dept.**  
Toll Free: 1-877-279-9097  
Phone: 1(530)335-5421 ext. 2102  
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Ajumawi • Aporige • Astariwi • Atsugewi • Atwamsini • Hammawi • Hewisedawi • Illmawi • Itsatawi • Kosealekte • Madesi

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Agnes Gonzalez Tribal Chairperson	Ida Riggins Tribal Vice Chairman	Russell Eleck Recording Secretary	Jolie George Tribal Secretary	Brandy McDaniel Tribal Treasurer	Andrew Mike Sgt-At-Arms
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### Position Description

**Title:** Solid Waste Team Member  
**Department:** Solid Waste  
**Reports To:** Solid Waste Coordinator  
**Classification:** Non-Exempt/Part-Time  
**Pay:** \$18.00 to \$21.00 Hourly DOE

#### **Job Summary:**

Under the direction of the Solid Waste Coordinator, the Solid Waste Team Member will support the Solid Waste Department through providing solid waste and recycling services.

#### **Essential Duties and Responsibilities:**

- Perform Solid Waste and Recycling pickup service by utilizing the solid waste truck and trailer minimum of 3 days assigned.
- Able to lift 50 lbs. stay on feet daily.
- Implement cleanup of smaller open dump sites.
- Inspect and possible repair or install gates, fencing and signs designed to prevent dumping and promote alternative Solid Waste disposal methods.
- Assist Solid Waste Coordinator with community education meetings or newsletters in proper Solid Waste management and promotion of alternative disposal methods.
- Attend Trainings and job-related meetings.
- Other related duties as assigned by the Solid Waste Coordinator.

#### **Education and Experience:**

- Some knowledge of recycling and composting.
- Good communication skills.
- Preferred experience with Native American Tribal Programs and Tribal Communities.

#### **Licenses:**

Must possess a current and valid California Driver's License with a record acceptable to the PRT Policy and insurance carrier. Must submit a copy of your licenses with your application.

**Working Conditions:**

Work is performed in an office and outside operating heavy equipment.

**Working Environment:**

The environment involves the usual risks and stress of an office environment. Also involves the usual risks and exposure of working outside.

This job description is not an employment agreement or contract. Management has the exclusive right to alter this job description at any time without notice.

***Indian Preference:*** Preference will be given to qualified Native American's under the Federal Indian Preference Act (43 CFR 17.3 (d)). Applicants claiming Indian Preference must submit verification of Indian certification by tribe or affiliation or other acceptable documentation of Indian heritage.

***Knowledge of Pit River Tribe:*** this position requires an awareness and deep appreciation of the Pit River Tribe Indian Tradition, customs and socioeconomic need. It requires the ability at all times, to meet and deal effectively in contacts with Indian people and organizations. This requires tact, courtesy, confidentiality, discretion, resourcefulness and good judgment in handling sensitive issues.

***Other related duties as assigned:*** The Pit River Tribe (PRT) position description is a management tool to help organize duties and provide employees with the employer's expectations with regard to the specific job classification. The duties listed are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is a reasonable assignment for the position.

**All candidates:** Please submit PRT Application.

**Contact:**

Human Resources Department

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