

Pit River Tribal Office
36970 Park Ave
Burney, CA 96013
www.pitrivertribe.org



Human Resources Dept.
Toll-Free: 1-877-279-9097
Phone: 1(530)335-5421 ext. 2102
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Ajumawi • Aporige • Astariwi • Atsugewi • Atwamsini • Hammawi • Hewisedawi • Illmawi • Itsatawi • Kosealekte • Madesi

Position Description

Title: Roads Technician

Department: Pit River Tribal Roads Department

Reports To: Roads Coordinator

Classification: Non-Exempt/Full time and Seasonal

Pay: Range \$15.00 to \$20.00/hour Depending on experience and qualifications

Job Summary:

The Pit River Roads Department is taking applications for seasonal full-time Roads Technicians to work out of the Burney and Alturas Offices. Various work projects will be located within the Tribe's 100-mile square area or locations determined by the Roads Coordinator.

Essential Duties and Responsibilities:

- Operates a variety of trucks (with manual and automatic transmissions), heavy equipment, power, and hand tools following all safety regulations and procedures; learns to maintain vehicles and equipment according to Pit River Tribe Roads Standards.
- Performs traffic control and flagging activities as needed; follows safety rules and regulations on all work zone and flagging sites, including placing signs, barricades, traffic cones, and other warning devices; duties may vary according to job assignment.
- Performs basic road repair and maintenance tasks; reports safety hazards and traffic problems.
- Performs manual labor assignments as needed, guardrail and foliage maintenance; snow and debris removal.
- Responds to emergencies as directed and perform tasks in the interest of public safety and property protection during emergencies.

Licenses:

Must possess a current and valid California Driver's License with a record acceptable to the PRT Policy and insurance carrier

Working Conditions:

Work is performed in a small office with limited storage, filing and work space. Frequent interruptions may occur from staff and community members.

Working Environment:

The environment involves the usual risks and stress of an office environment and out in field work.

This job description is not an employment agreement or contract. Management has the exclusive right to alter this job description at any time without notice

Indian Preference: Preference will be given to qualified Native Americans under the Federal Indian Preference Act (43 CFR 17.3 (d)). Applicants claiming Indian Preference must submit verification of Indian certification by tribe or affiliation or other acceptable documentation of Indian heritage.

Knowledge of Pit River Tribe: this position requires an awareness and deep appreciation of the Pit River Tribe Indian Tradition, customs and socioeconomic need. It requires the ability at all times, to meet and deal effectively in contacts with Indian people and organizations. This requires tact, courtesy, confidentiality, discretion, resourcefulness and good judgment in handling sensitive issues.

Other related duties as assigned: The Pit River Tribe (PRT) position description is a management tool to help organize duties and provide employees with the employer's expectations with regard to the specific job classification. The duties listed are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is a reasonable assignment for the position.

All candidates: Please submit PRT Application, resume, cover letter and 3 professional references for verification of past employment history.

Inquires, questions and applications specifics please contact:

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